

Minutes Board Meeting

Date: 21 September 2017 Venue: The Curve

Present: Colin Pill Board Chair
 Dolly Baskharan Non-Executive Director
 Mike Connolly Lay Representative (Slough CCG)
 Emma Leatherbarrow Executive Director (Help & Care)

In attendance: Nicola Strudley Healthwatch Slough Locality Manager
 Heather Wyper Minute Taker

Guest: Mike Wooldridge Better Care Programme Manager, Slough CCG

Apologies: Pretesh Singadia Non-Executive Director

		Action by
1.	<u>Welcome, introductions & apologies</u> - as above	
2.	<u>Minutes of the last meeting held on 22 June 2017</u> a) <u>Accuracy</u> - Agreed as a true record & signed by chair.	
	b) <u>Matters arising none</u>	
3.	<p><u>Presentation: Better Care Fund</u> (Mike Wooldridge)</p> <p>Better Care Fund was submitted to NHS 11.9.17 - 82 page long document. It's a continuation of the previous plan set up around 4 themes</p> <ol style="list-style-type: none"> 1. Proactive care - early intervention 2. Creating a Single Point of Access 3. Integrated local services 4. Building capacity in the community <p>Ultimate aim of the plan is to reduce people going into hospital (unplanned) and delayed discharge from hospital (although Slough performs quite well generally as we have an experienced SW Lead Practitioner in the hospital & we have just a few care homes and not many self funders so the council can control the market place better).</p> <p>(a) Areas the CCG is planning to spend BCF funds on:</p> <ol style="list-style-type: none"> i) admission avoidance (bigger challenge in Slough than delayed transfers*). Seeking to identify key areas to target e.g. after-hours care/paediatric admissions/ambulatory care issues. ii) wellbeing hubs MW with Simon Lawrence are drafting explanatory document setting out benefits for patient. <p>(b) Areas the CCG has already committed/increased spending:</p> <ol style="list-style-type: none"> i) Telehealth scheme - iPad technology for taking vital signs and readings at home & feeding through to external agency. ii) Responder service - ambulance alternative for Careline users. iii) Single Point of Access scheme - for professional referrals. Up 	

	and running. Based in The Forge, Wokingham (phone-based). iv) Capacity-building in voluntary sector (including Community Navigator scheme via SPACE)	
4.	<u>Retendering of Healthwatch</u> - CIC's tender bid had been submitted. Decision announcement still awaited. Current contract ends 11.11.10	
5.	<u>Projects update</u>	
	a) <u>Service Transformation</u> - HWS's stall outside SWB ¹ and CCG ² 's Partnership Conference that morning had challenged organisations to seek and use patient/user views effectively.	
	b) <u>Carers' Call to Action</u> - Questionnaire out over summer. Over 100 responses to date. Runs until 30 Sept 2017.	
	c) <u>Children & Young People: Healthy Living</u> - Need to establish where can HWS add value. HWS team had met with Public Health who are already very active on this priority. Clear from Partnership Conference that obesity issue is being looked at by many organisations. 6 Oct meeting to look at Partners can best support Public Health's efforts.	
6.	<u>Media Relations - Masters of Communication</u> - deferred to next meeting so PS could contribute. Meanwhile, NS reported she had carried out three media interviews since attending HWE training day.	
7.	<u>Prospect Park³ Enter & View</u> (joint initiative with the other Berks LHWs) Met with new Director and liaised with CQC to whom they submitted a Berkshire-wide intelligence report. Series of visits would be carried out mid October. Ttraining had been arranged for volunteers; they would also attend ward meetings in preparation.	
8.	<u>Update from strategic meetings</u>	
	a) <u>Slough Wellbeing Board</u> - NS had attended recent workshop-style meeting. Move to more focused, themed meetings continues.	
	b) <u>Safeguarding Boards</u> - Nobody currently representing HWS on Adult Safeguarding Board. EL had not been able to attend the most recent Children's Safeguarding Board meeting but had submitted comments in response to the agenda and papers. She had also contributed a summary of HWS 2016-7 activity & achievements for inclusion in the CSB's annual report.	
9.	<u>Finance</u> EL confirmed that the first quarter accounts were satisfactory. Q2 accounts would be sent out in mid October.	
10.	<u>Any other business</u>	
	a) <u>Wexham Park Hospital disabled parking charges</u> - to be raised at forthcoming patient involvement forum.	NS
	b) <u>Board recruitment</u> - EL suggested HWS ask Naveed Ahmed from SWB to recommend suitable candidates with a business background who	NS/CP

¹ Slough Wellbeing Board

² Slough Clinical Commissioning Group

³ Prospect Park Hospital, located in Tilehurst (west of centre of Reading), is the main hospital for people in Berkshire with mental health problems.

	might be willing to be considered for a HWS Board role.	
	<p>c) <u>People's Assembly (PA)</u> - First Assembly arranged for 5 October. Has attracted some press interest.</p> <p>An hour had been scheduled for the PRG to meet immediately before the start. NS re-emphasised that the new forum would <u>not</u> replace their structure.</p>	
	<p>d) Gateway Helpdesk case study from Slough (summary circulated before meeting) - Board expressed appreciation for the Helpdesk time, expertise & sensitivity invested in this case. They expressed concern that the individual had been refused both generic and NHS advocacy.</p>	
	<p>e) Salthill Park discussions - Cllr Wayne Stratton had asked for HWS's view/help about the use of the park but the Board agreed that this would not fall within the Healthwatch remit.</p>	
13.	<p><u>Dates of future meetings</u> Tbc</p>	NS

Agreed & signed:Chairman

Date: