[Your address]

27 February 2021

[Care Home Manager Name

Address]

**Single Named Visitor Scheme for [Name of Resident]**

We are delighted with the Government’s announcement of plans for lockdown easement and write to you about the new Single Named Visitor Scheme.

Please confirm before the start of the scheme that you have spoken to our relative about who they wish to name as the person who can visit them in-person from 8 March. Please let us know who they wish to visit them.

It is important that our family is prepared to meet all the requirements of the Scheme and we would ask you to make available any necessary training and paperwork ahead of the 8 March.

We appreciate Home Testing will not be allowed during the start of the Scheme (but will be reviewed) and the Named Visitor from our family recognises the need for this in order to visit. We also acknowledge the requirement to wear the PPE your home will provide to enable the visiting to go ahead.

We appreciate this Scheme will not be in place if your home declares an Outbreak, but as you have not notified us that this is the case, we assume the Scheme will become active from 8 March.

[Please also confirm how other family members can visitor a resident and how we go about booking a visit.]

Finally, we would like to thank you for taking care of [Name of Resident] during the pandemic and hope that we can work together to manage a safe reinstatement of visiting. If there is anything changes or issues with [Name of Resident] so the visit can emotionally prepare themselves.

Yours sincerely

[Your name]